It shall be the responsibility of all teachers and administrators to insure the following regulations are followed:

Summative Assessments – 70%
possible items for evaluation to determine a student's grade and thus their level of achievement:

   a. Tests*
   b. Quizzes
   c. Special Projects—if designed for students to be able to demonstrate learning and achievement.
   d. Lab Work— if designed for students to be able to demonstrate learning and achievement.
   e. Writing Assignments

State SOL assessments will be the final exam for EOC courses, except in the case of advanced/honors classes.

Formative Assessments – 30%
possible items for evaluation can be graded; however, as they do not reflect a student's level of achievement, they should not be a major part of the student's grade

   a. Class Work
   b. Notebooks
   c. Homework - *cannot count more than 10% of a student's grade in a grading period*
   d. Participation - *not to be counted in a student's grade, unless it is a stated part of the learning goal as in a fine arts or physical education course*
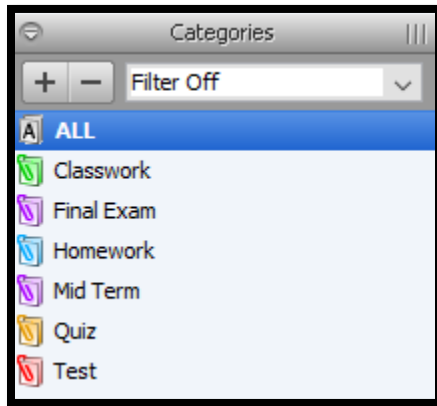
Semester examinations for year-long courses and mid-term examinations for semester courses may not count more than 20% in grades 6-12.

Frequency of Evaluation for Grades 9-12

Formative evaluations must be ongoing through the many different methods available, i.e. questions to check for understanding, homework, class work, etc.

There must be a minimum of eight evaluations per grading period, averaging 2 per week.

POWER TEACHER – ASSIGNMENT CATEGORIES

- Teacher A example:
  - Summative (70%)
    - Quiz, Test
  - Formative (30%)
    - Classwork, Homework

This is only an example. Yours will be what you make it as long as it follows the 70/30 policy guidelines.
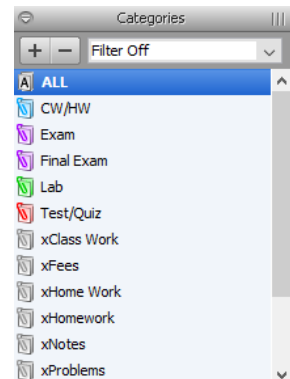
Points Possible: 100

Score Type: Percentage

Optional: If you allow extra credit, then enter the Extra Points here.

Weighting grades is set up in reporting term setup.

TIP: *If you have categories from previous years that you no longer use, rename them by putting an x, y, or z in front of the category name. Categories are listed alphabetically therefore pushing it to the bottom of the list and out of your way. You can also select the color "none" and use colors for active categories.*

This is simply a good housekeeping tip.

POWER TEACHER – REPORTING TERM SETUP FOR CATEGORY WEIGHTS IN Q, S, and Y:

Reporting Term Setup for Quarters (Q1, Q2, Q3, Q4)

Calculate Q2 final grade using: copy

◯ Total points   Number of low scores to discard: 0
◯ Term Weights / Standards Weights
◉ Category Weights

▲	Name	Weight	Percent	Drop Low
🗑	Classwork/Participation	15	15.000%	0
🗑	Project	35	35.000%	0
🗑	Test	35	35.000%	0
🗑	Writing Notebook	15	15.000%	0

- Teacher A example:
  - Summative assessments (70%) include:
    - Project 35 and Test 35
  - Formative assessments (30%) include:
    - Classwork/Participation 15 and Writing Notebook 15

Calculate Q1 final grade using: copy

◯ Total points   Number of low scores to discard: 0
◯ Term Weights / Standards Weights
◉ Category Weights

▲	Name	Weight	Percent	Drop Low
🗑	Classwork/Homework (30%)	30	30.000%	0
🗑	Notebooks (Class and Lab Notebook) (20%)	20	20.000%	0
🗑	Quiz (20%)	20	20.000%	0
🗑	Tests (30%)	30	30.000%	0

- Teacher B example:
  - Summative assessments (70%) include:
    - Tests 30, Quiz 20, Notebooks 20
  - Formative assessments (30%) include:
    - Classwork/Homework 30

MidTerms for S1 and S2 courses are set up as Category Weights with a 100% weight as shown above. They are later

MidTerms for Year Long courses (Y1) are left at the default setting of Total Points. If you choose Category Weights, that's ok. It won't be used in the final calculation as shown on the next page.

Reporting Term Setup for Semesters (S1, S2)

Semester Term Weights for S1 and S2 courses

- o Quarters are each weighted at 40
- o MidTerms are weighted at 10
- o Exams are weighted at 10

Semester Term Weights for Year Long (Y1) courses

- o Quarters are weighted at 40
- o MidTerms are weighted at 0
- o Exams are weighted at 20